

FALL 2017

# Graduate Workshops



## Thesis-Writing Strategies

Thesis-writing is complicated. Some of its biggest challenges – from avoiding procrastination to finding ways of engaging readers effectively – are shared by authors across the disciplines. Other strategic choices are tied to conventions that are specific to a field of study. We offer courses to help you address both kinds of challenges.

### Getting Started on Your Thesis

This four-part course provides practical strategies for making the early stages of thesis-writing less stressful: by avoiding procrastination, choosing an effective structure for a thesis, engaging the reader's interest at the beginning of the text, and framing the thesis effectively. Open to writers in all fields. **(\$100)**

### Dates

### Times

#### Mondays:

Sept. 18 to Oct. 9

1 p.m. – 3:30 p.m.

#### Wednesdays:

Sept. 20 to Oct. 11

9 a.m. – 11:30 a.m.

#### Thursdays\*:

Nov. 2 to Dec. 7

\*No Class – Nov 16

9 a.m. – 11:30 a.m.

### A Thesis Writer's Workshop

This four-part course helps writers to develop effective thesis chapters. We read examples from the field, workshop students' own drafts, and discuss principles of editing and project management. Our environment is friendly and supportive, and our advice is practical. **(\$100)**

## Writing an Effective Funding Proposal

Tackling that funding proposal but unsure of how to present your request? Learn strategies to increase the probability of reviewers responding positively to your scholarship or funding proposal. **(\$50)**

### Dates

### Times

Mon., Sept. 11

1 p.m. – 4 p.m.

## Crafting a Thesis or Dissertation Proposal

An effective proposal serves as both an argument for the merit of your project and a planning document for future work. Learn techniques and strategies that will help you to craft a persuasive argument that enables your success. **(\$50)**

### Dates

### Times

Thurs., Sept. 21

9 a.m. – Noon.

Mon., Nov. 27

9 a.m. – Noon.

## Writing a Literature Review

Do you find it difficult to write about other work without sounding redundant? Craft an effective literature review chapter for a thesis/dissertation in the social sciences. Writers in other disciplines may also benefit. **(\$50)**

### Dates

### Times

Tues., Dec. 5

9 a.m. – Noon.

## Keeping Your Writing on Track

This free one-hour session is intended for all graduate students who plan to undertake a major writing project in the coming months or years. The session will be held twice in Room 4-02 SUB: once on Friday, Sept. 8 at 1 p.m., and once on Wednesday, Sept. 13 at 1 p.m. Everyone is welcome; we ask that students contact us via e-mail to let us know if they plan to attend. **(FREE)**

Fri., Sept. 8

1 p.m. - 2 p.m.

Wed., Sept. 13

1 p.m. - 2 p.m.

## Individual Consultations

In these 45-50 minute appointments, receive individualized expert help with your academic concerns, from writing, time management, and exams to studying, reading, and presentations. **(\$25/session or \$60/3 sessions)**

Appointments for individual consultations should be scheduled in advance.



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Engaging Presentations	Dates	Times
Learn how to develop and deliver dynamic, engaging presentations. This three-hour session covers presentation organization and formats, verbal and non-verbal communication tips, vocal techniques, PowerPoint design and use, and more. <b>(\$50)</b>	Sat., Sept. 16	9 a.m. – Noon.
	Sat., Oct. 28	8:30 a.m. – 11:30 a.m.
Managing Major Projects	Dates	Times
Balancing your coursework, research, projects, and personal life can be difficult, especially when dealing with procrastination. Learn practical scheduling strategies to help you become more productive and less stressed, as well as strategies for dealing with distractions. <b>(\$40)</b>	Tues., Sept. 26	9 a.m. – 11 a.m.
Reading Research Papers	Dates	Times
Do you need to sort through numerous research papers and remember the main focus of each? Learn to become effective in your reading to make the most of your time and effort. <b>(\$40)</b>	Tues., Oct. 3	9 a.m. – 11 a.m.
Oral Defense of your Dissertation: Strategies for Success	Dates	Times
Defending your dissertation is your opportunity to tell the world about your research and learning. Strengthen your communication skills by learning how to appear confident, answer questions appropriately, engage with your audience, and more. <b>(\$50)</b>	Sat., Oct. 28	1:30 p.m. – 4:30 p.m.

## Academic Copy Editing

The Student Success Centre offers a copy editing service for graduate students, instructors, and professors for the following projects: Master's or PhD theses/dissertations, final capstone projects, or documents for publication or career purposes.\*

### What makes our service special?

1. We will transparently track revisions and corrections for your acceptance or rejection.
2. We make comments indicating confusion, ambiguity, or a teaching point.
3. You will be sent the document to accept or reject changes and consider our suggestions.
4. Our writing advisor will then meet with you, if desired, for a post-evaluation:
  - a) to answer questions
  - b) to clarify comments
  - c) to recommend further support/study

### For more details, do one of the following:

- 1) Go to <http://www.studentsuccess.ualberta.ca/CustomizedServices/AcademicEditing.aspx>
- 2) Drop by Student Success Centre in 2-300 SUB
- 3) Email [success@ualberta.ca](mailto:success@ualberta.ca)

We also offer one-on-one consultations as well as seminars on writing for individuals with other documents. We **DO NOT** edit documents that will be submitted to be graded for a class.

### \*Please Note:

While our expertise is in writing, editing, and preparing academic papers, we are not experts in your particular discipline. We will not address issues of content other than as they relate to clear communication. We will help you improve your document, but always remember it is your work and you are responsible for it. Please be aware that we are not ensuring that your document adheres to the Code of Student Behaviour or FGSR formatting. However, we are willing to discuss issues of citation and source use as they arise or at your request.

**Pre-registration is required for all workshops & consultations**

Register at 2-300 SUB or call 780.492.2682. For details visit: [www.studentsuccess.ualberta.ca](http://www.studentsuccess.ualberta.ca)